

# GLENDORA COMMUNITY CHURCH JOB DESCRIPTION

JOB TITLE:           **MINISTER OF MUSIC**  
RESPONSIBLE TO:   **SENIOR PASTOR**

## **I.     JOB SUMMARY:**

The Minister of Music is tasked with leading the musical portions of the worship services of the congregation, working with the Sr. Pastor in the overall planning and implementation of worship services. He/she will work towards creating an environment where the members and guests of our faith community will be challenged to engage in active worship of the Lord, and to know God more fully.

## **II.    JOB DUTIES:**

### **A. Critical Functions:**

1. Keeps in high priority the primacy of leading in musical worship, and assisting the Sr. Pastor in arranging the services with other liturgies such as prayer and scripture reading.
2. Ensures that choir director responsibilities are met and that substitutes are in place so that the choir functions regularly throughout the year.
3. Oversees the scheduling of accompanists, band musicians, and praise-team vocalists.
4. Develops leadership within area(s) of music ministry for the whole congregation.

### **B. Additional Responsibilities:**

1. Personally recruits, trains and oversees music ministry personnel who will assist in coordinating various areas of music ministries and activities.
2. Performs other duties as assigned.

## **III. JOB SPECIFICATIONS:**

### **A. Qualifications:**

Hours per week: Part-time with potential for full-time.

Education: Bachelors and/or MA degree in music preferred. Vocal training is preferred.

Experience: Previous worship leading experience is important and is preferred.

### **B. General:**

1. Is in basic agreement with the Articles of Faith and outlined in the Nazarene **Manual**.
2. Agrees to live in accordance with the general rules as outlined in the Nazarene **Manual**.
3. Member of the church who actively participates in church activities.
4. Strong communication and organizational skills.
5. Leadership skills.
6. Detail-oriented.

**Further details on the scope and salary range available upon request. Contact: Pastor Mike Platter, Glendora Community Church. 626.963.7637 [mikep@glendoranaz.org](mailto:mikep@glendoranaz.org)**